



Assistant Camp Supervisor **Playground, Sports, Preschool Camps**

Summary

Assists playground, sports, preschool camp supervisor in planning, supervising, and implementing a seven-week summer Program for children ages 5-15. Responsible for supervising the summer program staff.

Essential Duties and Responsibilities include the following:

- Assists camp supervisor in training, supervising, disciplining, scheduling and evaluating staff.
- Maintains and distributes equipment.
- Develops programs and new activities.
- Recommend new programs and equipment.
- Assists camp supervisor in addressing complaints and resolving problems.
- Other duties may be assigned.

Supervisory Responsibilities

Assists camp supervisor in overseeing all camp activities and staff. Assists in management of subordinate supervisors who supervise a total of 50-70 employees in the Recreation Department. Assists the camp supervisor in training employees; planning, assigning and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

Bachelor's Degree from four-year college or university; or one to two years' related experience and/or training; or equivalent combination of education and experience.

Certificates, Licenses, Registrations

CPR, First Aid and current valid Driver's License

Hours: Program Monday-Friday 8:00 am – 4:00 pm

Payrate:

\$19.00/hr - \$21.00/hr

Please Apply online at <https://townofstratford.recdesk.com/Community/Home>

Create an account, then click Application for employment and fill out the online form. Once completed you will receive an auto-reply that your application has been sent.