



## **League Director**

The Town of Stratford is currently accepting applications for the position of League Director of Girls Basketball. Position is responsible for organizing and directing all league activities including practices, games, and drills and skills. The position is also responsible for scheduling, and training staff and submitting payroll.

### **Essential Duties and Responsibilities:**

- Supervise all staff, referees, coaches, and players
- Manage registration and team assignments
- Schedule all games and staff including referrers for games
- Evaluate and discipline staff.
- Order and maintain equipment
- Submit payroll for staff and referees
- Work with other town recreation departments for out of town games
- Enforce safety and administer first aid.
- Supervisory responsibilities in accordance with the organization's policies and applicable laws
- Performs related work as assigned.

### **Education and Experience:**

Associate's degree (A.A.) or equivalent from two-year College or technical school; or six months to one year related experience and/or training; or equivalent combination of education and experience.

### **Required Certificates, Licenses and Registrations:**

CPR, First Aid, current valid Driver's License.

### **Hours:**

Seasonal: Week days from 5pm - 9pm and on weekends from 8am – 1:30pm November-March

### **Salary:**

\$20.00 - \$25.00 per hour