



Site Director Beach

Summary

Supervises staff and checks vehicles permits for verification of residency and collects fees for non-residents. Checks pavilions and greets pavilion renters. Collects funds from beach attendants and brings to drop box/safe.

Essential Duties and Responsibilities

- Supervises Beach Attendant staff
- Supervises weekend picnics at Short Beach Park
- Cooperates with recreation and non-recreation personnel
- Checks cars entering the park and beach area for resident stickers.
- Collects fees for park admittance.
- Reports unruly individuals.
- Records number of admittance to areas in park, beach, ball field, volleyball, tennis, and picnic area.
- Collects funds from beach attendants and brings to drop box/safe.
- Other duties may be assigned.

Supervisory Responsibilities

Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include addressing complaints and resolving problems

Education and/or Experience

High school diploma or general education degree (GED); or one to three months' related experience and/or training; or equivalent combination of education and experience.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Certificates, Licenses, Registrations

Current valid Driver's License

Hours:

Daily 8:00am-6:00pm May- September: **MUST WORK WEEKENDS.**

Payrate: \$17.00/hr - \$19.00/hr

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