Waterfront Director

Summary:
Plans, organizes, supervises the operations of all beaches and pools in the Town of Stratford. Responsible for lifeguards and swim instructors. Responsible for maintaining safety of all patrons and staff in swimming areas.

Essential Duties and Responsibilities:
- Oversee all waterfront areas and staff (lifeguards, swim instructors)
- Recruit, interview, hire and train all lifeguards and swimming instructors
- Create schedules and process weekly payroll for waterfront team
- Plan and provide orientation for staff and conduct trainings as necessary
- Maintain all certifications and training records for staff
- Implements procedures to maintain the safety of beach patrons and staff.
- Inspect waterfront facilities daily: report any defects to superintendent.
- Inspects waterfront equipment daily restock, repair and/or make recommendations to replaces as needed.
- Orchestrate all aspects of emergency action plan
- Complete appropriate follow up documentation for any waterfront emergency or rescue.
- Maintain a visible presence on waterfront, regularly interact with and engage with patrons
- Orders supplies, equipment, uniforms for staff within budget allocation.
- Prepares required report and records for the town.
- Performs staff evaluations.
- Oversee Aquatic Programs
- Schedules staff and supervises swimming instruction program

Qualifications:
- Red Cross certificates in Waterfront Lifeguarding, Water Safety Instructor, and CPR/AED for professional rescuer and First Aid.
- Must have experience in lifeguarding and Aquatic Management
- Must have a driver's license.
- Must be over 21 years of age.

Hours: Must Work Saturday and Sunday 930am-5p. Monday-Friday 9am-5pm hours may vary

Payrate: $20.50/hr - $24.00/hr

Please Apply online at https://townofstratford.recdesk.com/Community/Home
Create an account, then click Application for employment and fill out the online form.
Once completed you will receive an auto-reply that your application has been sent.